Log into the MyYCP student portal using your YCP email and password.

Click on the house icon, MyHousing.

Click on Applications, located on the left side of the screen.

Select the "New Student Application".

Medical documentation for special housing accommodations should be uploaded during the completion of the application. Please visit our website for documentation guidelines.

Make sure you receive the 'application is now complete' message to ensure it’s submitted.

Students may return to view/edit their applications.

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**NEW STUDENT HOUSING**

**FIRST-YEAR STUDENT HOUSING**

First-year students are assigned to traditional residence halls. Students may select up to 3 hall preferences when completing the application.

- First-Year Student Traditional Residence Halls
  - Manor Hall East
  - Manor Hall North
  - Manor Hall Northeast
  - Manor Hall South
  - Manor Hall West
  - Northside Commons (1st and 2nd floors)
  - Penn Hall

**TRANSFER STUDENT HOUSING**

Transfer students may qualify to live in upper-class student housing.

- Upper-Class Student Residence Halls
  - Brockie Commons Apartments
  - Country Club Manor Apartments
  - Little Run Lodge (Suites)
  - Northside Commons Traditional Hall (3rd-5th floors)
  - Pershing House
  - Richland Hall Apartments
  - Springettsbury Apartments
  - Springettsbury House
  - Spring Garden Apartments
  - Susquehanna Apartments
  - Tyler Run I, II, and III Apartments
ROOMMATE SELECTION

This optional step begins on April 19, 2022.

Please follow the instructions below if you already have a friend that you would like to live with. Check out this video for instructions.

- Log into the MyYCP student portal
- Go to MyHousing
- Complete the New Student Housing Application
- Go to Room Selection and then Select Roommates
- Verify the Term is set to Fall 2022
- We recommend that you search by the last name. If you receive an error message:
  - check the spelling of their name
  - reach out to your roommate to confirm they completed the New Student housing application.
- Once you’ve selected your roommate, make sure they accept your request in MyHousing.
  - Go to Pending Roommate Requests and select the name to accept the request.

Roommate Selection is not a requirement. We will assign you a roommate based on the preferences you selected in the housing application.

IMPORTANT DATES & MISC

IMPORTANT DATES

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<th>Event</th>
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<td>New Student Check-in</td>
<td>(details will be sent out later)</td>
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RENT A MICRO-FRIDGE (OPTIONAL)

Micro-fridge units are available for rent through Campus Specialties, Inc. You can place an order online or by phone at 1.800.525.7307. Students wishing to have microwaves in their rooms are required to rent a micro-fridge unit. If you wish to bring your own, you may bring one mini-fridge per room if you live in the traditional halls. The mini-fridge must meet the requirement of being 3.6 cubic feet and/or 1.5 amps or less.

SELECT A RESIDENCE HALL LINEN PACKAGE (OPTIONAL)

Go to www.ycp.ocm.com to check-out our linen packages. Please remember all our beds need twin XL sheets.

COMPLETE THE REQUIRED SPARTAN START UP MODULES

Available on July 1 on your Canvas Dashboard. All new students must complete all five modules.