PAY THE TUITION AND HOUSING DEPOSIT

- Pay online by logging into MyYCP, selecting YCPWeb, and selecting Pay Bill–Student Account. Credit/debit card payments are accepted. Online payments will take a few days to process.
- Pay in-person at the Business Office, located in the Miller Administration Building. Only cash or checks are accepted.

COMPLETE THE MID-YEAR HOUSING APPLICATION (Available Oct. 1)

Check out this video for step-by-step instructions.

- Log into the MyYCP student portal using your YCP username and password (MyID).
  - Where do you find your YCP username and password? An account claim email will be sent to your personal email after you’ve registered and paid your deposit. Click here for more MyID information.
- Click on the house icon, MyHousing.
- Click on the Application tab, located on the left side of the screen.
- Select the "Mid-Year Housing Application":
  - Housing deposits paid by credit card or by check may take a few days to process. You won’t have access to the application until the deposit has been fully processed.
- Medical documentation for special housing accommodations should be uploaded during the completion of the application or emailed to Residencelife@ycp.edu. Please email us for documentation guidelines.
- Review and submit your application. You will receive an ‘Application is Now Complete’ message and an email confirmation sent to your YCP email address.
FIRST-YEAR STUDENT HOUSING
First-year students are assigned to traditional residence halls. Students may select up to 3 hall preferences when completing the application.

First-Year Student Residence Halls
Penn Hall
Manor Hall East
Manor Hall North
Manor Hall Northeast
Manor Hall South
Manor Hall West
Northside Commons (1st and 2nd floors)

TRANSFER AND RETURNING STUDENT HOUSING
Transfer students may qualify to live in upperclassman student housing. Please email, call, or visit our website to find out more.

Upperclassman Student Residence Halls
Brockie Commons
Country Club Manor
Little Run Lodge
Northside Commons (3rd-5th floors)
Pershing House
Richland Hall
Springettsbury Apartments
Springettsbury Hall
Spring Garden Apartments
Susquehanna Hall
Tyler Run I, II, and III

FREQUENTLY ASKED QUESTIONS
How do I submit a roommate request? You will need to email the Office of Residence Life at residencelife@ycp.edu with your request. Please cc: your potential roommate(s) to acknowledge that everyone is aware of the request.

May I update my preferences after submitting the housing application? Yes, you will need to log in to MyHousing and select the Mid-Year Housing application again to edit your preferences.

How do I submit medical documentation for housing accommodations? You may upload the document(s) to your housing application. Alternatively, you may have your medical provider send them directly to the Office of Residence Life.

When will I know where I am living? Housing assignments will be made during the semester break. Your assignment will be posted to MyHousing in January.

When can I move in? January 25, 2022! More information will be sent out in January.
All traditional bedrooms offer an extra-long twin bed, a desk, chair, and a wardrobe with drawers for each student. The double bedrooms are typically 12’ wide and 16’ long. Single bedrooms are typically about 9’ and 10’ long. The blinds are pre-hung on the windows which are typically 4’ wide x 5’8” high. Wi-Fi is provided throughout.

**WHAT TO BRING?**
- ID card
- Twin XL Sheets, blankets, & pillows
- Bath towels & toiletry items
- Decorations, curtains, and command strips to hang them
- Area rug
- Laundry basket
- Laundry supplies
- Wastebasket
- Fans
- Electronics* – TV, gaming system, computer, chargers, etc.
- Personal mini-fridge less than 1.5 amps & 3.6 cu ft sq (one permitted per bedroom)
- UL approved surge protector
- Vacuum
- Single serve coffee maker with automatic shut-off
- Cleaning supplies
- School supplies
- Medication

**WHAT NOT TO BRING?**
- Microwave – unless rented through Micro-Fridge
- Mini-fridge greater than 1.5 amps & 3.6 cu ft sq
- Candles, incense, lava lamps, or any substance to be burned
- Small kitchen appliances, such as a blender, panini press, toaster, drip coffee pot, hot plate, crock pot, etc.
- Space heater of any kind
- Personal mattress
- Adhesives, nails or screws that may damage any building surfaces
- Construction or street signs
- Large sound systems & sub-woofers
- Pets (except fish in 10 gallon or less tank)
- Workout equipment, pull-up bar, and weights
- Dartboards and darts
- Weapons and/or explosives—including paint ball and air soft guns, firecrackers, and any combustible materials
- Alcoholic beverages or paraphernalia, including items used for alcoholic games
- Illegal drugs or paraphernalia

*Technology Question? Check out the [IT Checklist](#) for New Students. The LTS Help Desk can be reached by phone 717.815.1559 or email [Ltshelp@ycp.edu](mailto:Ltshelp@ycp.edu).

For more information on YCP policies please visit our [website](#) and search for the Student Handbook.

**RENTER’S INSURANCE**
Students are encouraged to obtain renter’s insurance or review their parent’s homeowner’s insurance policy to determine whether or not their belongings in the residence hall are covered. Student’s personal items are not covered under the YCP College insurance plan.