

## Background Information Release Authorization

In connection with my application for employment with you, I understand that a consumer credit report, including an investigative consumer report may be requested that may include information as to my character, work habits, performance and experience, along with reasons for termination of past employment from previous employers. Further, I understand that you will be requesting information concerning my worker's compensation claims, medical history, motor vehicle operation history, education, and criminal history from various state, private and insurance sources along with other public records available. (Generally, inquiries regarding medical history will be made only if an after a conditional offer of employment has been extended. Worker's Compensation information will only be requested in compliance with the ADA.)

I understand that information I provide regarding current and/or previous employers may be used, and those employer(s) will be contacted, for the purpose of investigating my safety performance history, as well as drug and alcohol test results as required by 49 CFR 391.23(d) and (e). I understand that I have the right to:

- Review information provided by previous employers;
- Have errors in the information corrected by previous employers and for those previous employer to re-send the corrected information to the prospective employer; and
- Have a rebuttal statement attached to the alleged erroneous information, if the previous employer(s) and I cannot agree on the accuracy of the information.

I hereby authorize, without reservation, any law enforcement or government agency, administrator, institution, information service bureau, employer, or insurance company, which is contacted by Insperty Employment Screening, to furnish the above-mentioned information.

I further acknowledge that the telephonic facsimile (FAX) or photocopy shall be as valid as the original. According to the Fair Credit Reporting Act, I am entitled to know if employment is denied because of information obtained by my prospective employer from a consumer-reporting agency. If so, I will be so advised and given the name of the agency or source of information.

My signature below indicates my authorization for your company to obtain a consumer credit report and/or investigative consumer report about me from a consumer reporting agency.

I understand that any such report will be prepared by: **Insperty Employment Screening, 1300 Rollingbrook Suite 300, Baytown, TX 77520. Phone 1-800-364-7770.**

**I acknowledge that I have received a copy of the above notice and that I authorize an investigative consumer report to be requested by your company.**

Date \_\_\_\_\_

Signature \_\_\_\_\_

Social Security Number \_\_\_\_\_

*NOTE: The following information is provided voluntarily and IS NOT considered as part of your application. It is used only for identification purposes in verifying information on your Employment Application. **PLEASE PRINT CLEARLY.***

\_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE NAME

\_\_\_\_\_  
STREET ADDRESS CITY STATE ZIP

\_\_\_\_\_  
DRIVERS LICENSE NUMBER STATE OF LICENSE EXPIRES ON DATE OF BIRTH

\_\_\_\_\_  
List any other LAST NAMES you have used during the previous 7 years, or under which you received your GED, high school diploma or other degrees.