

## Logging into YCPweb

### For New Students:

- Navigate to YCPWeb at <http://ycpweb.ycp.edu>
- Click on “Enter Secure Area”
- Enter your ID and PIN provided by the Admissions Office upon submitting your application
- You are now logged into YCPWeb

### For Returning Students:

- Navigate to the portal MyYCP at <http://my.ycp.edu>
- Login using your network username and password
- Select the tab for YCPweb
- You are now logged into YCPWeb

### Once you are logged onto the YCPWeb

Select the YCPWeb tab.

#### To Pay your bill

- Select the Pay Bill-Student Account
- Select “Pay Bill-Student Account Summary by Term
- Scroll to the very bottom and click “Credit Card Payment”

#### To Select a Meal Plan from YCPWeb

- Select the “Pay Bill-Student Account” tab
- Select the “Meal Plan Section” option to choose your meal plan
- Add the price of your plan to your bill and remit payment

#### To Check Financial Aid Status from YCPWeb:

- Select the Financial Aid Menu or Tab
- Select “Eligibility” option
- Select “Student Requirements” option and 2009-2010 aid year