# YORK COLLEGE OF PENNSYLVANIA

**2013-2014 Academic Year**

Baccalaureate Degree (Minimum 125 Credits)
Cumulative “2.0” or Better Required for Graduation

Worksheet for **UNDECLARED BUSINESS**
Dept. of Business Administration

## COMMON CORE: 1
- Analytical Reading/Writeing WRT102
- Academic Writing WRT202
- Human Communication CM104
- Applied Calculus MAT120
- Physical Education (2 crs.)

### Required Major Courses:

- In MOST Business Majors: (30 Credits)
  - Principles of Marketing MKT100
  - Principles of Management MGT150
  - Principles of Econ. (Macro) ECO200
  - Principles of Econ. (Micro) ECO201
  - Financial Accounting ACC220
  - Managerial Accounting ACC225
  - Legal Environment of Bus. BUS290
  - Business Statistics QBA260
  - Managerial Finance FIN300
  - Management Info. Systems IFS305

### Optional Courses:

**IT Competency:**
- Info Tech Competency IFS100
- or Personal Computing IFS105

(All business students must establish Information Technology (IT) competency by passing an IT Competency Exam or completing IFS105 Personal Productivity Computing with a “2.0” or better within the first 30 credits completed at York College.)

### Elective Courses: 1


### REQUIRED MAJOR COURSES:

- Principles of Marketing MKT100
- Principles of Management MGT150
- Principles of Econ. (Macro) ECO200
- Principles of Econ. (Micro) ECO201
- Financial Accounting ACC220
- Managerial Accounting ACC225
- Legal Environment of Bus. BUS290
- Business Statistics QBA260
- Managerial Finance FIN300
- Management Info. Systems IFS305

### Elective Courses:

- Additional Courses Taken:
- IT Competency:
- Info Tech Competency IFS100
- or Personal Computing IFS105

(All business students must establish Information Technology (IT) competency by passing an IT Competency Exam or completing IFS105 Personal Productivity Computing with a “2.0” or better within the first 30 credits completed at York College.)

### MAJORS AVAILABLE:
- Accounting
- Business Administration
- Computer Information Systems
- Economics
- Engineering Management
- Entrepreneurship
- Finance
- Management
- Marketing
- Supply Chain Operations Management

### Areas of Distribution:

#### I. Fine Arts & Humanities
- 6 Credits

#### II. Social & Behavioral Sciences
- SATISFIED BY MAJOR REQUIREMENTS

#### III. Laboratory Sciences
- 6-8 Credits

#### IV. Am/West. Civ., Am. Gov't
- 6 Credits

#### V. Int'l. Studies/For. Lang.
- 6 Credits

### Elective Courses:

- 12 of these elective credits must be taken outside of the Dept. of Business Administration. The remaining electives may be used to complete a minor.

###NOTE:
**This worksheet should not normally be used beyond 45 academic credits.**

Any course that is a prerequisite course must be passed with at least a “2.0” before its post-requisite course may be attempted. A student who has received less than a “2.0” in any prerequisite business administration course will be permitted to repeat the course a maximum of two additional times (three total attempts). Withdrawing from a course does not count in the “attempts” total.

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**Steps to follow in choosing a major:**
1. Talk with your faculty advisor.
2. Talk with the program coordinator or a faculty member in prospective major.
3. Consult Career Services for:
   a. Career Counseling
   c. Testing

When you decide on a major:
- Go to the Academic Advising Office in Campbell Hall and fill out an official change-in-major form.

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All courses must be completed with a minimum “2.0” grade. Courses may not be taken on a pass/fail basis.

A minimum of 12 credits of the Area Distribution Requirements must be at the 200-level or above. Courses may not be taken on a pass/fail basis. See Registrar’s Office for official list of courses.

Six credits are to be taken in one of these two areas; if foreign language is selected, six credits must be in one language.

Twelve of these elective credits must be taken outside of the Dept. of Business Administration. The remaining electives may be used to complete a minor.

Requirements listed apply to students who matriculate into or declare this major during the 2013-2014 academic year.

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(Signed) Faculty Advisor Date
(Signed) Dept. Chair Date